

Rutherford County Airport Authority Agenda  
May 20, 2014 5:30pm

I. Call to Order

A. Pledge of Allegiance

II. Public Comments

Comments should be limited to five (5) minutes. Written comments submitted prior to the Board meeting will be copied and distributed to the Airport Authority.

III. Minutes of April 15, 2014 Regular Meeting

IV. Financial Report

V. Airport Operations Report

VI. Old Business

A. Leases

VII. New Business

VIII. Closed Session N.C.G.S. 143-318.11 (a) (3) Attorney Client.

Adjourn

**MINUTES OF THE MEETING OF THE RUTHERFORD COUNTY AIRPORT AUTHORITY HELD AT  
THE RUTHERFORD COUNTY AIRPORT ON APRIL 15, 2014 AT 5:30 PM.**

**PRESENT: CHAIRMAN GREG LOVELACE  
VICE CHAIRMAN EDDIE HOLLAND  
WILLIAM ECKLER  
ROGER RICHARD  
JULIUS OWENS**

**ABSENT:**

\* \* \* \* \*

**CALL TO ORDER/ PLEDGE OF ALLEGIANCE**

Chairman Lovelace called the meeting to order and Julius Owens led in the Pledge of Allegiance.

**PUBLIC COMMENTS**

There were no public comments.

**Minutes/March 18, 2014**

Julius Owens made a motion to approve the minutes of the March 18, 2014 meeting and Bill Eckler seconded. The motion passed with Chairman Lovelace, Vice Chairman Holland, Eckler, Owens and Richard voting aye; no Airport Authority Member voting no; and no Airport Authority Member excused.

**Financial Report**

County Manager Carl Classen reported on the revenues and expenditures through March 31, 2014. There were no questions about the financial report.

**Airport Operations Report**

Chris Roach reported fuel sales for the month of March were 8128 gallons and \$21,776.00 received from prepaid customers for fuel. Chris met with Matt Blackwell about inquiries of future buildings. Chris stated that Harris Elementary School's kindergarten class would be coming out for a tour of the airport.

County Manager Carl Classen spoke about the Boy Scouts Campover and Chris Roach stated that 73 boys earned their aviation badges.

Chairman Greg Lovelace thanked everyone for their help with the Boy Scout Campover.

**Lease Update**

County Manager Carl Classen stated that the leases were still being developed and would be ready to review at the next meeting. Also, Carl spoke about the price ranges on hangar fees and that the fees should be consistent. The suggestion was to charge \$200 per month and \$20 a day for transients.

Bill Eckler made a motion to charge \$200 per month for hangar rentals and \$20 a day for transients and Julius Owens seconded. The motion passed with Chairman Lovelace, Vice Chairman Holland, Eckler, Owens and Richard voting aye; no Airport Authority Member voting no; and no Airport Authority Member excused.

### **Economic Development Update**

Rutherford County Economic Development proposes to complete a Conceptual Layout Plan for light industrial development adjacent to the Rutherford County Airport. The conceptual layouts will include two (2) alternative plans and will be schematic in nature to indicate possible structure locations, ingress and egress, parking and circulation. Additionally, the conceptual layout plans will be accompanied by budget level cost estimates for each of the development alternatives. Rutherford County Economic Development requests consideration to include costs associated with the development of Conceptual Layout Plans for reimbursement through available airport grant funds.

Julius Owens made the motion to recommend to the Rutherford County Board of Commissioners to approve the proposal as submitted by WK Dickson in an amount not to exceed \$9,300.00 and appropriate funding to proceed with the development of the Conceptual Layout Plans which will be eligible for reimbursement through future airport grant funds. Additionally, the motion recommends the exemption from NCGS\_143-64.32 requiring the Request for Qualifications process for professional services where fees are in an amount less than \$30,000 which will result in a cost savings to Rutherford County and Vice Chairman Holland seconded. The motion passed with Chairman Lovelace, Vice Chairman Holland, Eckler, and Owens voting aye; Airport Authority Member Roger Richard voting no; and no Airport Authority Member excused.

### **Lease Transfer**

Bill Eckler made a motion to give consent to transfer the lease from Phillip Wells, hangar 4K, to Marc James and Member Eddie Holland second. The motion passed with Chairman Lovelace, Vice Chairman Holland, Eckler, Owens and Richard voting aye; no Airport Authority Member voting no; and no Airport Authority Member excused.

### **ADJOURNMENT**

Julius Owens moved to adjourn and Bill Eckler seconded the motion. The motion passed with Chairman Lovelace, Vice Chairman Holland, Eckler, Owens and Richard voting aye; no Airport Authority Member voting no; and no Airport Authority Member excused.

5:40 P.M. - Adjourned.

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Chairman, Airport Authority

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Vice Chairman, Airport Authority

Attest:

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Secretary to the Airport Authority

RUTHERFORD COUNTY  
Airport - Revenue and Expense  
Report dates 07/01/2013 - thru - 04/30/2014

Account Number	Account Description	Amended Budget	Period Activity 04/01/2014 to 04/30/2014	Fiscal Year to Date 07/01/2013 to 04/30/2014	Encumbrances	Available Budget
13-3453-410-01-000	AIRPORT FUEL SALES	350,000.00	-29,092.51	-285,416.21	0.00	64,583.79
13-3453-800-00-000	AIRPORT MISCELLANEOUS REVENUES	0.00	-7.50	-150.00	0.00	-150.00
AIRPORT		350,000.00	-29,100.01	-285,566.21	0.00	64,433.79
13-3834-800-01-000	RENTS-AIRPORT	18,400.00	-1,550.00	-17,559.05	0.00	840.95
MISCELLANEOUS REVENUE RENTS		18,400.00	-1,550.00	-17,559.05	0.00	840.95
13-3980-980-10-000	CONTRIBUTION FROM GENERAL FUND	119,556.00	20,451.76	-85,626.19	0.00	33,929.81
TRANSFERS FROM OTHER FUNDS		119,556.00	20,451.76	-85,626.19	0.00	33,929.81
Total Revenue		487,956.00	-10,198.25	-388,751.45	0.00	99,204.55
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13-4530-121-00-000	AIRPORT SALARIES REGULAR	30,745.00	2,961.01	23,992.17	0.00	6,752.83
13-4530-122-00-000	AIRPORT SALARIES OVERTIME	900.00	0.00	846.16	0.00	53.84
13-4530-126-00-000	SALARIES TEMPORARY PART-TIME	32,040.00	1,924.64	29,106.99	0.00	2,933.01
13-4530-181-00-000	F I C A	3,789.00	264.32	3,055.93	0.00	733.07
13-4530-181-01-000	MEDICARE FICA	887.00	61.82	714.70	0.00	172.30
13-4530-182-00-000	RETIREMENT	4,276.00	369.24	2,688.63	0.00	1,587.37
13-4530-182-01-000	NC RETIREMENT 401K	1,123.00	96.23	700.69	0.00	422.31
13-4530-183-00-000	HEALTH AND LIFE INSURANCE	4,775.00	526.07	3,349.19	0.00	1,425.81
13-4530-183-01-000	EMPLOYEE EVALUATIONS	0.00	0.00	90.00	0.00	-90.00
13-4530-186-00-000	WORKMENS COMPENSATION	1,677.00	0.00	1,677.00	0.00	0.00
13-4530-189-01-000	OTHER FRINGE BENEFITS	0.00	0.50	0.50	0.00	-0.50
13-4530-192-00-000	PROFESSIONAL SERVICES LEGAL	9,000.00	300.00	3,000.00	0.00	6,000.00
13-4530-192-01-000	PROFESSIONAL SERVICES OTHER	5,000.00	0.00	5,000.00	0.00	0.00
13-4530-251-01-000	AV FUEL PURCHASES	300,000.00	0.00	265,149.65	27,200.00	7,650.35
13-4530-260-00-000	OFFICE SUPPLIES	1,500.00	94.11	1,408.32	0.00	91.68
13-4530-260-02-000	SUPPLIES	2,000.00	0.00	1,494.43	0.00	505.57
13-4530-299-00-000	PUBLIC RELATIONS	500.00	0.00	0.00	0.00	500.00
13-4530-311-00-000	TRAVEL/EXPENSE REIMBURSEMENT	300.00	12.32	86.88	0.00	213.12
13-4530-321-00-000	TELEPHONE	2,297.00	183.50	2,098.99	0.00	198.01
13-4530-325-00-000	POSTAGE	75.00	0.00	23.54	0.00	51.46
13-4530-331-00-000	UTILITIES SEWER WATER ELECTRIC	7,000.00	662.66	7,022.77	0.00	-22.77
13-4530-351-00-000	REPAIRS & MAINT AIRPORT	33,823.00	516.83	11,827.83	450.00	21,545.17
13-4530-352-00-000	MAINTENANCE TO EQUIPMENT	5,000.00	0.00	55.81	0.00	4,944.19
13-4530-353-00-000	MAINTENANCE TO VEHICLES	1,000.00	0.00	927.27	0.00	72.73
13-4530-370-00-000	ADVERTISING	500.00	0.00	0.00	0.00	500.00
13-4530-440-00-000	SERVICE & MAINTENANCE CONTRACTS	29,000.00	2,225.00	20,025.00	8,900.00	75.00
13-4530-451-00-000	PEROPERTY/OPERATIONS INSURANCE	7,949.00	0.00	4,211.00	0.00	3,738.00
13-4530-452-00-000	INSURANCE-LIABILITY BOARD MEMBERS	2,500.00	0.00	0.00	0.00	2,500.00

RUTHERFORD COUNTY  
Airport - Revenue and Expense  
Report dates 07/01/2013 - thru - 04/30/2014

Account Number	Account Description	Amended Budget	Period Activity 04/01/2014 to 04/30/2014	Fiscal Year to Date 07/01/2013 to 04/30/2014	Encumbrances	Available Budget
13-4530-491-00-000	DUES & SUBSCRIPTION	300.00	0.00	198.00	0.00	102.00
AIRPORT		487,956.00	10,198.25	388,751.45	36,550.00	62,654.55
Total Expense		487,956.00	10,198.25	388,751.45	36,550.00	62,654.55
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Airport Fund		0.00	0.00	0.00	36,550.00	36,550.00
		=====	=====	=====	=====	=====

## Brooke Watson

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**From:** Carl Classen  
**Sent:** Monday, May 12, 2014 5:47 PM  
**To:** Chris Roach  
**Cc:** Brooke Watson; Paula Roach  
**Subject:** RE: Weekly Fuel Report

Thanks, Chris. Your recommendation makes sense (cents); approved.

*Carl Classen*  
County Manager  
Rutherford County, NC  
(828) 287-6060

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Pursuant to North Carolina General Statutes, Chapter 132, et seq., this electronic mail message and any attachment hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to requests for review.

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**From:** Chris Roach  
**Sent:** Monday, May 12, 2014 3:46 PM  
**To:** Carl Classen  
**Cc:** Brooke Watson; Paula Roach  
**Subject:** Weekly Fuel Report

Carl,

The following current prices are now valid for May 12th, 2014.

Jet-A - 3.35951 (-0.02874)  
100LL - 4.56246 (-0.11406) (Full Load)  
100LL - 4.83696 (-0.11406) (Half Load)

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Current fuel prices for Rutherford County Airport and surrounding areas:

KFQD - Rutherford - (100LL = \$5.31) (Jet-A = \$4.99)

### Surrounding Airports

KEHO - Shelby - (100LL self serv = \$5.25) (100LL full serv = \$5.65) (Jet-A = \$4.70)  
KMRN - Morganton - (100LL = \$5.28) (JetA = \$5.69)  
KAVL - Asheville - (100LL = \$7.31) (JetA = \$6.98)  
KSPA - Spartanburg - (100LL = \$5.65) (JetA = \$5.65)  
35A - Union, SC - (100LL = \$5.30) (JetA = not sold)  
KHKY - Hickory - (100LL self serv = \$5.49) (100LL full serv = \$5.97) (JetA = \$5.71)  
KDCM - Chester - (100-LL = \$5.90) (JetA = \$5.80)

### Price Changes This Week

KHKY - Hickory - 100ll (full Serv) raised 3 cents, from 5.94 to 5.97  
KHKY - Hickory - 100ll (self serv) raised 3 cents, from 5.46 to 5.49  
35A - Union - 100ll (self serv) raised 40 cents, from 4.90 to 5.30

All prices current as of 5/12/14 @3:40pm.  
All prices include sales tax.

**Recommendation:**

**Jet-A:** Keep current price of \$4.99 per gallon.

**100-LL:** Keep current price of \$5.31 per gallon.

As with last week's report, recommending keeping current 100-LL price of 5.31. 100-LL dropped nearly another 12 cents this week. Recommend monitoring prices for an additional 1 week. By dropping an additional 2 cents, 100-ll would put us in within our normal 30 cents profit. I'm again confident that 100-ll prices will continue to drop a few more cents throughout the next few weeks.

Thank you,

Christopher Roach

Rutherford County Airport  
622 Airport Road, Suite 102  
Rutherfordton, NC. 28139

[Chris.Roach@RutherfordCountyNC.Gov](mailto:Chris.Roach@RutherfordCountyNC.Gov)

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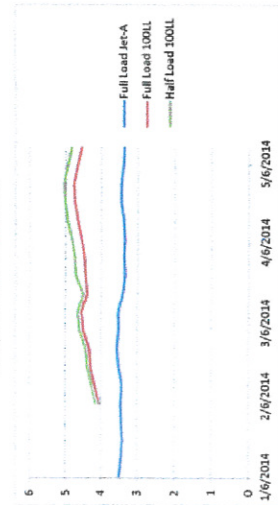
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# Rutherford County Airport

Weekly Fuel Price Report

Weekly Purchase Price Fluctuation



Cost Of Last Load Delivered	4/18/2014	3/3/2014
Jet-A	3.37511	4.128664
100LL		

Sales Template - Jet-A		Enter Price Here	
Purchase Price - Jet-A	3.35951		
Mark Up	1		
CC Fee	0.00%		
Subtotal	4.18951		
Sales Tax	6.75%		
Total Chg	0.296291925		
	4.685801925		
		Price To Put In Machine	
		Price To Show On Sign	
		Current Price	4.99

Sales Template - 100LL		Enter Price Here	
Purchase Price - 100LL	4.562166		
Mark Up	0.3		
CC Fee	3.00%		
Subtotal	0.1368738		
Sales Tax	4.9993138		
Total Chg	0.337455032		
	5.139214412		
		Price To Put In Machine	
		Price To Show On Sign	
		Current Price	5.31

Selling Prices (AFTER TAX)

Rutherford KFOD

Jet-A

100LL Full

100LL Self

Jet-A

100LL Full

100LL Self

Jet-A

100LL Full

100LL Self

Jet-A

100LL Full

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